COUNTY OF BUCKS

TAX CLAIM BUREAU

55 East Court Street, Doylestown, PA 18901

(215) 348-6274 | TaxClaim@buckscounty.org

KRISTIAN A. BALLERINI
Treasurer / Director

David M. Bria, *Deputy Treasurer*
Alexander M. Glassman, *Solicitor*

Claiming Surplus Funds

The Tax Claim Bureau has an obligation to distribute all moneys collected from any Tax Sale conducted under the provisions of RETSL, less authorized deductions. As a result, the record owner(s) of the property at the time of tax sale, "prior owner(s)", may be entitled to any remaining surplus funds. To claim existing surplus funds the prior owner(s) of the property sold at tax sale must fill out the attached Distribution Affidavit, have it notarized and return it to the Bureau along with a copy of their valid U.S. government issued photo I.D. Documents should be mailed to the following address, Bucks County Tax Claim Bureau, Admin Building 5th Floor, 55 East Court Street, Doylestown, PA 18901. The documents will be reviewed to determine if you are eligible to recoup said surplus funds. If all is in order, a check will be mailed in the prior owner's name, to the mailing address given on the notarized affidavit.

> *The Bucks County Tax claim Bureau is not a participant in the agreement between a third party "finder" and the previous owner, therefore all surplus funds will be issued to the prior owner(s) or estate representatives to the mailing address listed on the Distribution Affidavit.*

In the case of surplus funds issued to an Estate, the executor of the estate must complete the attached Distribution Affidavit, have it notarized and mail it to the Bucks County Tax Claim Bureau, Admin Building 5th Floor, 55 East Court Street, Doylestown, PA 18901 along with a valid U.S government issued Photo I.D. and short certificate. Once the documentation has been reviewed and approved, a check will be mailed in the name of the estate to the mailing address given on the Distribution Affidavit.

Documents pertaining to the tax sale can be located on the Bucks County Prothonotary website by searching the appropriate name, Docket #, etc. at the following URL:

https://propublic.buckscountyonline.org/PSI/auth/login

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Admin Building 5th Floor
55 East court Street
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DISTRIBUTION AFFIDAVIT

The Distribution Affidavit is used to authenticate your identity and verify your signature. **This form will need to be notarized.**

I, the affiant herein, being first duly sworn upon oath does hereby state:

1. That my legal name is _____

2. That my U.S. Government number (SSN or ITIN) is _____

3. That my current **Physical Address is** (will not accept a PO Box) _____

_____

4. That the Mailing address to send distribution payment is _____

_____

5. That my date of birth is _____

6. That I did present to my Notary Public, as proof of my identity, a valid state/U.S. government issued photo ID.

   Type: (Circle) Driver's License Identification Card or Other (please describe) _____

   Issued in the State of _____(required if Driver's License or ID card)

   Number _____

7. That the purpose of this Affidavit is to establish and verify that the Affiant is the same as the individual, or in the event of a deceased record owner, the executor of the estate, whose property was sold by the Bucks County Tax Claim Bureau as described below:

   RE: Tax sale proceeds for property sold September 17, 2019
   Parcel number: 06-014-032-007
   Property Description: ASH RD, BUCKINGHAM TWP, PA

8. That the Affiant understands that falsification in any degree of this Affidavit is a criminal offense and will fully subject such Affiant to prosecution of the law.

Signature of the Affiant _____

Print full legal name of Affiant _____

Current telephone number of Affiant _____

Notary Public:
*Subscribed and sworn to (or affirmed) before me on the _____day of _____, 20_____, by _____(affiant), proved to me on the basis of presentation of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

Notary Public
Seal: